

PHYSICAL THERAPY ATTENDANCE POLICY

Dee Physical Therapy strives to provide each patient with the highest quality of care while attempting to accommodate your schedule for your convenience. Therefore, we provide reserved time slots for each patient in order to minimize waiting time and assure continuity of treatment. Your consistent attendance of the planned treatment regimen is paramount to your full recovery.

Cancellation, especially last minute ones, along with patient no-shows, decreases our ability to accommodate the scheduling needs of other patients. We must ask for your full cooperation with the following policy:

***If you are unable to keep a scheduled appointment, we request that you notify us no later than the prior working day (before 4p.m.), so your appointment can be rescheduled.**

***All cancellations and no-shows will be documented in your medical record and appropriately reported to your Physician and Insurance/Third Party Payer.**

***If you accumulate 3 Cancellations or No-Shows, your therapist may refer you back to your Physician before scheduling another appointment or treat you on a call in basis.**

***If you are going to be late for an appointment please call ahead, the staff will do it's best to accommodate you, however there are times we may ask you to re-schedule.**

We believe that this policy is necessary for the benefit of all patients, is that we can continue to provide high quality treatment and service to everyone.

All Dee Physical Therapy staff and patients appreciate your cooperation and adherence with this policy.

Patient Acknowledgement/Signature

Date